

Ref: ABR/TKE/Portal/127P

**5th July 2023**

Dear Parents/Carers

I am pleased to announce that Outwood Grange Academies Trust have created a parent portal which will allow parents & carers, who have parental responsibility, to access the portal using their email address as from **today, Wednesday 5th July 2023**.

To assist parents/carers, instructions as to how to sign in to the portal are available on our website or you may use this link, <https://outwood.link/aH8OJT>, which will provide you with a step by step powerpoint presentation of how to log in to the portal.

If you still need to provide an email address, please email on [enquiries@brumby.outwood.com](mailto:enquiries@brumby.outwood.com) for the attention of Mrs Keates so that we may update your contact details.

Yours faithfully



Amber Bradley  
**Head of School**