



Outwood Academy Brumby

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Principal: Mr Toby Rutter

16 October 2017

Dear Parent/Guardian of _____

We are now days away from departing for Paris, and I'm sure you have some very excited children on your hands.

Please remember to be at school for 6:15am on Friday 20th October with your Child's Passport, EHIC, money and any Travel sickness aids they may need.

Students are reminded that luggage space is limited so I recommend 1 small/medium case and one bag for the coach. Students will not be able to access their case once on board, so it is imperative that everything they need is in their "carry on", especially their Documentation.

Their Passport and EHIC should be passed together in an envelope or sandwich bag to MISS POTTAGE.

Any money for Saturday onwards in a LABELLED envelope or sandwich bag to MISS ROPER upon arrival.

Please be aware that once a student is on board the bus they should remain on the bus, this is for registration purposes. If for any reason you need them to leave the bus please consult a member of staff.

Rooms and groups have been allocated with student's input.

Thank you again for your support.

Miss Sullivan